**Board of Management Minutes**

**Edmund Rice Secondary School**

**(This meeting was conducted through Teams due to Covid -19 restrictions)**

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| **Venue** | Teams Meeting | | |
| **Date of Meeting** | 17th December 2020 | | |
| **Minutes taken by** | L.Barry | | |
| **Apologies** | C.Shortiss, D.Keyes | | |
| **Present** | A.Leahy, T. Larkin, L. Mulcahy, P. Foran, K. Kirby, C.Quigley, M.Crowley | | |
| **Time Meeting Opened** | 7pm | Closed | 8.05pm |

Opening Prayer

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| **ISSUE:** | **DECISION/ACTION:** | **BY:** |
| **Minutes of previous meeting**  **Matters arising** | Minutes adopted and signed  Traffic Management Update – meeting scheduled for 15/12/2020.Approval of report on agenda, hope is to get a response to submission by end of the year. Matter delayed due to COVID-19  Building update – Summer Works Scheme & Emergency Works Scheme -money available, appointment of a consultant, best use of space available  L. Barry appointed as recording secretary to BOM | Prop: L.Mulcahy  Sec: K. Kirby  T.Larkin  A.Leahy  A.Leahy |
| **Correspondence** | CS (Teacher) Personal day (Approved)  **JMB Bulletins**  Bulletin 28  Bulletin 29  Bulletin 30  Bulletin 31  **DES Circular**  DES Circular 0077/2020 – Grant Scheme  Investment in ICT – purchase of new chrome books |  |
| **Principal’s Report**  **Enrolment 2021/2022** | Teaching and Learning:  -Establishment of Assessment Committee-how we assess, when we assess, reporting on assessment  -Better use of VS Ware & its features - positive behaviour tab.  -Parents Nights to be held on zoom in the new year.  -Establishment of Code of Behaviour – update to current C.O.B. Policy by end of the year.    Events – Principal gives a comprehensive report on events occurring in school.  56 acceptance forms received for school year 2021/2022 | A. Leahy  A.Leahy |
| **Student Council** | 3 meetings to date, next meeting January 14th 2021  Initiatives to date include Jersey Day,GRMA Day ,participation in Languages Connect Week  Working on 2 Initiatives including Council Legacy  Student Council were complimented on their work on behalf of the B.O.M.  Invitation to attend B.O.M. by end of year | A. Leahy  T.Larkin  T.Larkin |
| **Suspensions** | Two students suspended since last meeting | A. Leahy |
| **Child Protection** | * Standard report should not be presented at a remote meeting further clarification sought on this * There was 1 referral made since the last meeting. | A. Leahy |
| **Policy Review** | 1. Child Safeguarding Statement and Risk Assessment Review   Checklist  Online Training completed by all.   1. Assessment & Code of Behaviour Committees established – both committees to meet again in January 2021 | Prop: K.Kirby  Sec: M.Crowley  A.Leahy /T.Larkin  K.Kirby |
| **Finance** | October & November account balances given to BOM.  Finance committee 2020/2021 set up – A.L. L.M. C.Q. T.L.  Finance Committee to meet in advance of the B.O.M. Meeting & will then present figures to the B.O.M.  F.S.S.U. Training Video . | A.Leahy |
| **AOB** | Clarity sought about the wearing of jackets in classrooms | C.Quigley |
| **Date of Next Meeting** | 13th of January 2021 |  |

Minutes Proposed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minutes Seconded by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_