**Agreed Report BOM Meeting May 16th, 2019**

**Location: Room 10**

**Date: 16/05/19**

**Time: 19.00hrs.**

1. Opening prayer/reflection
2. Adoption of Agenda

Proposed DK

Seconded KK

1. Minutes of previous meeting for adoption

Proposed MC

Seconded KK

1. Matters arising

Kieran Bourke should have been named in the minutes as the person who Tom is working with on the council. re: development of the road outside the school.

1. Correspondence

Inspectors Report. TL remarked that he believed the report was excellent and commended the school and in particular the teachers involved from the science department. All others present agreed with his assessment.

Visit form Gerry Bennett from ERST. I took Gerry on a tour of the premises. I discussed my first year in the position emphasising the importance of having such an excellent team of people working for the school in terms of staff, students, parents and BOM. I advised him we were a bit disappointed in the support from ERST is pushing forward with our plans to develop our Astro turf facility.

1. Policies

Sign off on policies:

Correspondence during the past few weeks indicated the necessity to have a policy on Social Media. Need to ratify policy on the Administration of Medicine. We need a Lone Worker Policy as there are times when people work on the premises when there is no one else around. There has been an email with reference to Data Protection which needs to be examined in the context of our current policy. MW assured the board he would address these issues when the students have departed the school.

1. Finance

Accounts were presented. All agreed we are currently in a reasonable healthy position.

1. Principals report:

# Prayer of hanks for Blessed Edmund Rice

O God, we thank you for the life of Edmund Rice.
He opened his heart to Christ present in those oppressed by poverty and injustice.
May we follow his example of faith and generosity.
Grant us the courage and compassion of Edmund as we seek to live lives of love and service.
We ask this through Christ our Lord.
Amen.

OLCS: report for the year was presented to members for their perusal.

Staff matters: MW mentioned that we have a procedure in place for leaves of different types..

Allocations: MW was pleased to inform the Board of our allocation of 22.5 teacher for next year. This is slightly larger than last year and is based on fewer numbers. He also informed the meeting that we will in all likelihood receive a further allocation in September as a result of increased enrolment.

Student disciplinary issues: MW was glad to report that we have gone through the school year without any suspension. There are some things we need to work on in the school to continue with the improvements we have made this year.

Loss of teaching time during the year: The meeting was informed of the classes lost to sport, tours, events, personal days, certified leave, uncertified leave, courses and teachers being away on exam supervision. This was covered by paid substitutes from the DES and from S and S.

Timetable construction for next year: members were informed that we are currently working on the timetable for next year and that in the opinion of MW it is going reasonably well.

The Principal’s report for the year was presented to the meeting. All expressed that it was a positive document and showed the school up in a good light. This will be published on the website.

1. Child protection
2. Principal’s oversight report: Signed off on without any reports having been made.
3. Anti-bullying report

There were a couple of minor bullying matters discussed.

1. Middle Leadership and Management

The meeting was given a brief report on the end of year process relating to the feedback from post holders. In a nutshell, post holders performed extremely well in their posts, all felt they made valuable contributions to the school and all felt they developed in terms of their skills/knowledge relating to leading and managing the school during the year. MW expressed his satisfaction with how the teachers performed and contributed to the school.

1. Buildings report

Report on drawings from Kevin Meagher. Meeting presented with the drawings. We are to go ahead and ask Kevin to take the process to the next level.

1. Ethos

We have had a very strong year in the development of our ethos and putting ourselves out there as an Edmond Rice school. MW informed the meeting of a document from ERST asking us to do a number of things. We have been very proactive in the area of ethos and are ahead of the curve and have already attended to all the requests of trustees.

1. Any other business

Retirements: Ann Walsh and Joe Kiely will be retiring soon and the BOM plan to mark these retirements with a gift and an invitation to dinner of the people involved and their partners.

Both Tom and Mick thanked all members for their support during the year and congratulated them for their valuable contribution to the management of the school during the year.

1. Date of next meeting

19/09/19, subject to change. Meeting schedule for next year to be discussed at this meeting.